

Constitution of the

RUNESTONE AMATEUR RADIO CLUB

PREAMBLE:

We, the undersigned, wishing to secure for ourselves the pleasures and benefits of the association of the association of persons commonly interested Amateur Radio, constitute ourselves the RUNESTONE AMATEUR RADIO CLUB, and enact this constitution as our governing law. It shall be our purpose to promote the interest in amateur radio communication and experimentation; the relaying of messages by radio without charge; the furtherance of public welfare; the advancement of the radio art; the fostering and promotion of intercommunication by radio means for the personal benefit of it members and without pecuniary gain; the fostering of education in the field of electronic communication; the dissemination of knowledge and information by electronic means; and the printing and publishing of documents, books, magazines, newspapers, and pamphlets necessary or incidental to any of the above purposes. No part of the assets or income of the club shall be the property of any of the individual members, but such assets and income shall be devoted exclusively to the purposes herein set forth and to promote a high degree of fellowship among the members of the club.

ARTICLE I – MEMBERSHIP

Sec. 1 – Membership shall be open to all public-spirited citizens of the United States of America who are interested in promoting the objects and purposes set forth above. Membership shall be accepted upon payment of a membership fee.

Sec. 2 – There shall be four classes of member: (a) Family member , which includes spouses and minor children; (b) Regular member, which includes adult individuals; (c) Student member, including people of any age who are enrolled in an accredited full-time course of study; and (d) Associate member, which includes those who wish to support the Club financially and keep posted on Club activities, but do no wish to actively participate in the activities of the Club. All members have the full rights and privileges of Club membership except the Associate member. Associate members have no voting rights.

ARTICLE II – OFFICERS

Sec. 1 – The officers of this Club shall be: President, Vice-President, Secretary, Treasurer, Technical Director, and Education Director.

Sec. 2 – The officers shall be elected for a term of one year by ballot of the members at the annual meeting, provided that there be a quorum. The term of office will begin immediately after the adjournment of the meeting in which they are elected.

Sec. 3 – Vacancies occurring between annual meetings must be filled by special elections at the first general meeting following the creation of the vacancy.

Sec. 4 – Officers may be removed from office by a three-fourths vote of the membership.

Sec. 5 – Officers may hold only one Club office, but may be members of the Corporate Board of Directors.

ARTICLE III - DUTIES OF OFFICERS

Sec. 1 – The President shall preside at all meetings of this Club, and conduct the same according to the rules adopted. He shall enforce due observance of this Constitution and the By-Laws; decide all questions of order; sign all official documents that are adopted by the Club or the Board of Directors as needed; and perform all other customary duties pertaining to the office of President. He shall appoint two members as auditors to audit the Treasurer's records during the annual meeting. The Club President shall serve as an ex-officio member of the Board of Directors of the Corporation.

Sec. 2 – The Vice-President shall assume the duties of the President in the absence of the latter.

Sec. 3 – The Secretary shall keep a record of the proceedings of all general meetings, carry on all correspondence, read communications at each meeting, and mail written notices of general meetings to each member. He shall keep a copy of this Constitution available for reference at each general meeting and distribute copies of Article III to all newly-elected officers. He shall cause all amendments and additions to be noted in the Constitution and shall permit the same to be consulted by members upon request. At the completion of his term of office he shall turn over to his successor everything in his possession belonging to the Club.

Sec. 4 – The Treasurer shall keep a roll of active members and keep an accurate account of all monies received and expended. He shall make no disbursements without proper authorization. Authorization shall be by majority vote of the members present at any general meeting, or by majority vote of the Board of Directors of the Corporation. The Club may, at its annual meeting issue a blanket authorization for the Treasurer to pay regularly recurring expenses such as postage, printing, telephone bills, and rent. without further authorization. At each general meeting the Treasurer shall submit an itemized statement of receipts and disbursements since the previous general meeting. At the expiration of his term of office he shall turn over to his successor everything in his possession belonging to the Club.

Sec. 5 – The Technical Director shall advise the club of all matters of a technical nature, such as the installation, construction, modification and operation of electronic equipment, including the issuance of Club Station operating regulations. The Technical Director may appoint a committee to assist him in these duties. The Technical Director shall serve as an ex-officio member of the Board of Directors of the Corporation.

Sec. 6 – The Education Director shall establish training courses to assist members in

obtaining and advancing their Amateur Radio Licenses. The Education Director will recommend topics of a technical nature to be included in the agenda of the general meetings. He may appoint instructors and committees to assist him in these duties.

ARTICLE IV – MEETINGS

Sec. 1 – General meetings of the Club membership will be held on the third Saturday of each month except December, at such places as the President shall direct.

Sec. 2 – Annual meetings of the Club members will be held on the third Saturday of January. Items on the agenda will include the election of Club officers and members of the Board of Directors of the Corporation.

Sec. 3 – Special meetings may be called by the President or by the request to the President of any five voting members of the Club. Notices shall be sent to members concerning special meetings and the business to be transacted. Only such business as designated shall be transacted. Such notices shall be sent so that in the ordinary postal or email service they arrive not less than 24 hours before the meeting time.

Sec. 4 – A minimum of one-fourth of the voting membership of the Club shall constitute a quorum for the transaction of business at all regular or special meetings. A member who is unable to attend a meeting may authorize, in writing, another member to vote in his stead. Such proxy votes may be included in establishing a quorum.

Sec. 5 – Meetings shall be conducted in accordance with Robert's Rules of Order, Revised. The rules may be suspended by a two-thirds vote of the members present.

ARTICLE V – FEES

Sec. 1 – The Club, by majority vote of those present at the annual meeting, will set the annual membership fee to be paid by each class of membership.

Sec. 2 – The fees shall be immediately due. Non-payment of the fee within three months of the annual meeting shall be cause for removal from the active membership roll and loss of the benefits of Club membership, including voting rights. Members in arrears who wish to reactivate their membership rights may do so by paying a full year's membership fee.

Sec. 3 – A new member who joins the Club between annual meetings will have his first year's membership fee reduced to one-twelfth of the annual fee times the number on months remaining until the next annual meeting.

Sec. 4 – The Club may levy enrollment fees to cover the cost of conducting training courses plus an amount to be determined by the instructor with the approval of the Education Director. The enrollment fee for non-members shall be higher than for members by the amount of the annual membership fee for their class of membership. Non-members may apply this excess toward their membership fee if they apply for membership during the duration of the training course in which they are enrolled. These enrollment fees are payable to the Club Treasury and any surplus shall remain in the Treasury to be used for the benefit of the Club. Such surplus is a desirable source of revenue for the Club.

ARTICLE VI - MEMBERSHIP ASSISTANCE

Sec. 1 – This Club shall enact appropriate rules to minimize interference in the operation between stations of its members; it shall formulate adequate plans for disposition of any cases of interference to other radio services where reported as being caused by any Amateur station within the jurisdiction of the Club.

Sec. 2 – The Club will provide technical to members concerning equipment design and operation; assist in frequency observance, clean signal transmission, uniform practice, and absence of spurious radiations from Club stations or Club-member stations.

Sec. 3 – Club members using the Club station shall use the Club Call sign.

Sec. 4 – The Club shall maintain a program to foster and guide public relations.

ARTICLE VII AMENDMENTS

Sec. 1 – This Constitution or its by laws may be amended by a two- thirds vote of the total membership. Proposals for amendments shall be submitted in writing at a regular general meeting and shall be voted upon at the second following regular general meeting.

Sec. 2 – All members shall be notified by mail of the intent to amend the constitution and/or by-laws and absentee ballots shall be prepared and mailed to all members at least one month in advance of the meeting at which the amendment will be voted upon. Electronic mail is acceptable.

Sec. 3 – A biennial review of the Constitution and/or its By-Laws will be conducted by the Board of Directors. These reviews will be limited to “house keeping” items designed to facilitate club operation. Any proposed changes must be introduced at a general membership meeting and then voted on at the next general membership meeting.

ARTICLE VIII – EFFECTIVENESS

Sec. 1 – This Constitution will take effect one day prior to the annual meeting following the general meeting at which it is adopted.